

# The Association of University Engineers

Chairman: D Bezants  
Vice Chairman: P Richards  
Treasurer: R Mackenzie  
Secretary: P Furniss



**42nd ANNUAL GENERAL MEETING  
THURSDAY 8th SEPTEMBER 2011  
UNIVERSITY OF EDINBURGH**

## MINUTES OF THE MEETING

### **PRESENT – 51 MEMBERS**

#### **1.0 APOLOGIES**

David Miller  
Jim Fisher  
John Hallett

#### **2.0 MINUTES OF 41st AGM MEETING AT MANCHESTER ON 9<sup>TH</sup> SEPTEMBER 2010**

The minutes were reviewed and approved.

#### **3.0 ELECTION OF EXECUTIVE COMMITTEE**

##### 3.1 Officers of the Executive: -

Chairman	Daren Bezants	until 2012
Vice Chairman	Paul Richards	until 2012
Treasurer/AUE Administrator	Bob Mackenzie	Re-elected
Secretary	Peter Furniss	Re-elected

##### 3.2 Members of the Executive: -

SE Chair	Tony Hammond	Until 2012
WM Chair	Paul Richards	Until 2012
Wales Chair	Keith Sims	Until 2012
Scotland Chair	David Barratt	Until 2012
London Chair	Keith Gofton	Until 2013
EM Chair	Vacant	
SW Chair	Greg Dargue	Until 2012
NE Chair	Russell Smith	Until 2013
NW Chair	Duncan Turner	Until 2012

3.3	Co-opted Members: -	
	Past Chairman	Keith Sims
	Retired Members' Representative	John Hallett
	Assistant Administrator	Sally Seanor
	BSRIA Liaison	Phil Greenwood

#### **4.0 SECRETARY'S REPORT**

The Association membership now stands at:

- 386 active members
- 63 new members admitted since last AGM
- 30 members left since last AGM
- 106 member institutions during 2010 - 2011
- 39 retired members

Two retired members had died since the last AGM – Peter Lowes and Wolfgang Schlottman.

The secretary expressed the Association's thanks to Jim Fisher and Ian Armitage, the retiring chairmen of NE and London regions.

Thanks were also expressed to David Barratt and Assured Events for the organisation of an excellent conference event.

#### **5.0 TREASURER'S REPORT**

A full audited statement of accounts was issued to the meeting. Cash at the bank including current account, savings account and deposit bond was reported at £90,723.

#### **6.0 AUE ADMINISTRATOR'S REPORT**

- 6.1 The website had been updated with the Barbour Index, specification guidance notes and articles from the regions. The members were requested to provide more articles to populate the website.
- 6.2 Next year's conference at Keele would be organised by the Keele Conference Team and the following year at London would again be organised by Assured Events.
- 6.4 During the year, courses on Building Regulations, Life Cycle Costing, and Management of the Commissioning process had been run at locations in London, Manchester and Birmingham.
- 6.3 The assistant Administrator had now taken over all areas concerning membership applications and records.

#### **7.0 REGIONAL REPORTS**

Verbal reports were given for all the regions except the East Midlands.

#### **8.0 CHAIRMAN'S REPORT**

The Chairman reviewed the recent Membership Survey and advised that a sub group of volunteers from the membership would be set up to discuss the survey results and

provide recommendations for the future direction of the AUE. The survey would also be available on the website and he indicated a 163% increase in use of the AUE website. He reported on various initiatives during the year, including discussions on a Health and Safety DVD or web production; involvement with the RIBA Design Quality Forum on Higher Education Buildings and setting up an Apprenticeship Survey to determine the level of interest in the sector.

## **9.0 FUTURE TRAINING COURSES**

Subjects for training courses for the forthcoming year would be requested from membership via the website.

## **10.0 TOM BRADLEY AWARD**

Mike Sheppard of Lancaster University would be presented with the award for his paper on a Wind Turbine.

## **11.0 HARLAND ROBERTS AWARD**

Four applications had been received for the award which would be presented to Daniel Xuereb of King's College, London.

## **12.0 BSRIA PROJECT**

A Business Focussed Maintenance pilot report had now been produced at the University of Wolverhampton and discussions were to be held regarding an electronic version for the HE sector.

## **13.0 INSTITUTIONAL FEE**

It was agreed that the annual fee should increase to £200 in order to continue subsidising training courses and to support additional development to the website.

## **13.0 ANY OTHER BUSINESS**

13.1 Henry Gun-Why suggested the possibility of circulating events via Outlook diaries of the membership but it was thought that this may provide an additional burden to the members.

## **14.0 DATE OF NEXT AGM**

Thursday 6th September 2012 at University of Keele

## **POST AGM - EM CHAIRMAN POSITION**

After the AGM Claire Collier of Loughborough and Simon Crampton of Lincoln expressed an interest in the supporting the EM Region and they agreed to meet to discuss the way forward and report back to the next Executive Meeting.